**Before applying for this course, please ensure that you have read the course requirements and that you have understood and agree on our booking terms and conditions.**

## WITHDRAWALS

If you are unable to attend the course, we require written notice prior to the start date of the course. As part of your enrolment, you accepted our refund policy. Note that for the Hoof care course, there is no refund once you start the course, and there is no refund for your deposit of $1300 if you decide to withdraw from the course.

No refunds, transfers or credit notes for transfers will be issued for withdrawals when less than 30 working days’ notice is given.

## TRANSFERS

If you wish to transfer to another course or postpone your study to a later date, you are required to give notice in writing 30 days prior to the start date of the course in which you have enrolled. You will be required to pay the additional balance of fees if the future course fee is a higher rate and a $100 administration fee. Please note, the course may be run in a different location or state than the course you booked into.

## CANCELLATIONS/CHANGES

We reserve the right to cancel or terminate any scheduled course or refuse any enrolment as permitted by law. In the event of a cancellation, students will be notified before the scheduled start date and you will be offered a credit note.

Classes are subject to sufficient enrolment numbers.

We reserve the right to change or cancel the course when it is necessary to do so, for example in the event of a force majeure, or for any reason ACEHP deems necessary.

If it is necessary to change or cancel the course, we agree:

* To give you reasonable notice of changes and or cancellations where it is possible to do so:
* And to offer you an alternative date for study

We cannot however reimburse the cost of any pre-booked travel arrangements and request you take out travel insurance to cover any significant costs incurred.

## COURSE ALTERATIONS

We will make every effort to ensure that information is correct at the time of publication. We reserve the right to change or postpone courses, and to alter course schedules, locations, fees and lecturers due to unforeseen circumstances. We also reserve the right to change the presenter of a course in certain circumstances.

## MEDICAL ATTENTION

In the event of a personal emergency, sudden illness or accident you authorize ACEHP to seek medical, hospital or ambulance services on your behalf and at your expense where we consider it to be necessary or appropriate to do so. You agree that you will be solely responsible for any expenses associated with the provision of such services.

**Special circumstances**

If any client, trainer, lecturer, student or practitioner is, or is deemed likely to be, an impediment to the provision of practice or training of ACEHP, or brings ACEHP (and/or the lecturing team or ACEHP practitioner) into disrepute, or violates the ACEHP Code of Conduct, or impacts the information shared on the private practitioner forum, ACEHP may exclude such a person from all or part of the training, event, mentoring, association or certification.

**Travel insurance**

You must take out travel insurance to cover yourself for your return journey and the duration of your study block or field based training. It should cover any expenses incurred as a result of lost or stolen property, late arrival, early or delayed departure, or cancellation due to unforeseen circumstances. ACEHP accepts no liability for loss or damage to student property.

**Further information**

You also should understand that the course materials are copyright and you agree never to sell, rent or otherwise distribute your course materials in any way.

All enrolled students are automatically included on an ACEHP mailing list which informs students a practitioner about upcoming courses, further learning opportunities, conferences, ACEHP events, trade shows and competitions and exclusive discounts with our partners.